

Appendix.1 On Going Courses: As of the 1st of September 2003

Course	Term	Until	Ceremony of Completion
Business Course	Regular: The 3 rd Term 2002/2003	9 September	12 September
Japanese Language Course	Preparatory Course for 2003/2004 Regular Course	6 September	-
Computer Course	The 4 th Term 2003	3 September	12 September

Appendix.2 Quarterly Schedule: September to November 2003

Date	Events	Host Organization	Participants
19 May to 9 Sep.	3 rd Term 2002/2003 Biz Course	Biz Course	Biz Course Participants
12 September	Ceremony of Completion: 3 rd Term 2002/2003 Biz Course	Biz Course	Biz Course Participants
12 September	Ceremony of Completion: 4 th Term 2003 Computer Course	Computer Course	Participants from NUOL Staff
13 September	Entrance Examination for the year 2004 Japan Course	Japan Course	Japan Course Candidates
15 Sep. to 31 Dec.	1 st Term 2003/2004 Biz Course	Biz Course	Biz Course Participants
15 Sep. to 22 Oct.	5 th Term 2003 Computer Course	Computer Course	Participants from NUOL Staff
29 September	Opening Ceremony and Orientation Program for the year 2004 Japan Course	Japan Course	Japan Course Students
30 Sep. to July 2004	Year 2004 Japan Course	Japan Course	Japan Course Students
10 Oct. to 26 Dec.	JICA-NET in Biz Course	Biz Course	Biz Course Participants
3 Nov. to 12 Dec.	6 th Term 2003 Computer Course	Computer Course	Participants from NUOL Staff

* Japan Course: Japanese Language Course
 * Biz Course: Business Course
 * NUOL: National University of Laos

LJC NEWSLETTER Vol. 1, September 2003
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 National University of Laos

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ຈົດໝາຍເຫດ ຂອງສູນລາວ-ຍີ່ປຸ່ນ
 LJC NEWSLETTER
 ຂ່າວລາຍໄຕ້ມາດ ມະຫາວິທະຍາໄລແຫ່ງຊາດ / National University of Lao
 Quarterly Newsletter

Ceremony of Completion: Year 2002-2003
 Japanese Language Course



Students show their Japanese skills to the participants at the ceremony

The ceremony of completion for the year 2002-2003 of Japanese Language Course, was held on the 5th of August. In this course year, around a hundred and forty students, who passed the final examination, were awarded the Center certificates.

On behalf of the students, Ms Aloun Thammavongsa made a speech in fluent Japanese. Around ten students, with higher scores from the final examination, were announced as selected candidates to participate in a study tour in Japan.

Mr Itsuo Hashimoto, Ambassador of the Japanese Embassy, Mr Lammai Phiphakavong, Vice Rector of the National University of Laos, Mr Hidetaka Nishiwaki, Resident Representative of the JICA Laos Office and Japanese language teachers of other schools in Vientiane were invited to the ceremony as the guests.

This course was conducted between October 2002 and July 2003.

Lao School Children Visit to the Center

On the 14th of August twenty school children made an official visit to the Lao-Japan Center in a JICA study tour program. The children, from four provinces in Lao PDR, competed in a drawing contest, which was held by the Lao Youth Union, with the cooperation of the JICA and were awarded participation in the tour program.



School children and the Center staff

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Japanese Calligraphy Course

The Lao-Japan Center launched a Japanese calligraphy course on the 21st of July as the first course of cultural exchange and activities. Last May the Center organized a class to teach traditional Japanese calligraphy, known as *Shodo* in Japan, to the Lao public. Responding to requests from participants, the Center decided to make it a course program.



Mr Chiba and participants with their works

The course consisted of five classes conducted once a week from the 21st of July to the 18th of August. Mr Atsumasa Chiba, a JICA senior volunteer, who also instructed the class last time, taught the participants how to write characters by using special brushes and inks. Eight participants completed the new course and had their works exhibited.

Exchange Program between Japanese Course Students and Junior High School Teachers in Japan

Fifteen junior high (lower secondary in Laos) school teachers in Japan made an official visit to the Lao-Japan Center on the 6th of August, as one of programs the JICA HQ has implemented.

They had an exchange program with the Japanese Language Course students in the Center with around thirty Lao students participating in the program. Japanese teachers made presentations regarding their hometowns and schools, while Lao students shared their knowledge of the Lao language and Lao cuisine.

While enjoying Japanese conversation, the teachers demonstrated their traditional tea ceremony in the Cultural Exchange Room where Lao students sampled Japanese tea in the traditional style.



Traditional tea ceremony in Cultural Exchange Room

Onigiri and Misoshiru: Japanese Food Cooking



Participants cook *Misoshiru*, Japanese soy soup

The Japanese Language Course held a special class for its students on Saturday 5th of July. It instructed the students how to cook and eat Japanese food; *Onigiri* and *Misoshiru*.

Onigiri is one of the popular foods in Japan, and people in Japan often make it for lunch on picnics, field works and so on. *Onigiri* is made of rice which is grasped and fixed like a ball. Inside are various foods such as fish, meat, vegetables etc.. The *Onigiri* is then wrapped in a kind of seaweed called *Nori*.

Misoshiru is Japanese soy soup with some vegetables which is often served at mealtimes in Japan.

Watched over by Japanese instructions, the participants attempted to cook *Onigiri* and *Misoshiru*. They also enjoyed eating them cooked by themselves while some seemed to prefer Lao ingredients in the *Onigiri* rather than Japanese ingredients.

Lao Dance Training

The Lao-Japan Center held a Lao dance training program on the 12th and 19th of July. Participants learned many kinds of Lao traditional dances from professional instructors. The Center has a plan to introduce Lao dance as one of cultural exchange programs to foreigners in Laos.



Participants learn Lao traditional dance

4th Workshop on Japanese Language Education

The 4th Workshop on Japanese Language Education was held at the Lao-Japan Center on the 2nd of August. The workshop aims at upgrading capacities of Japanese education in Laos. Teachers from Japanese languages schools in Vientiane, Champa Japanese School, Language Institutional School and Japanese Language Course of the Lao-Japan Center, participated in the workshop.

The staff of the Dept. of Japanese Language, National University of Laos (which will be launched in October), also attended the workshop.

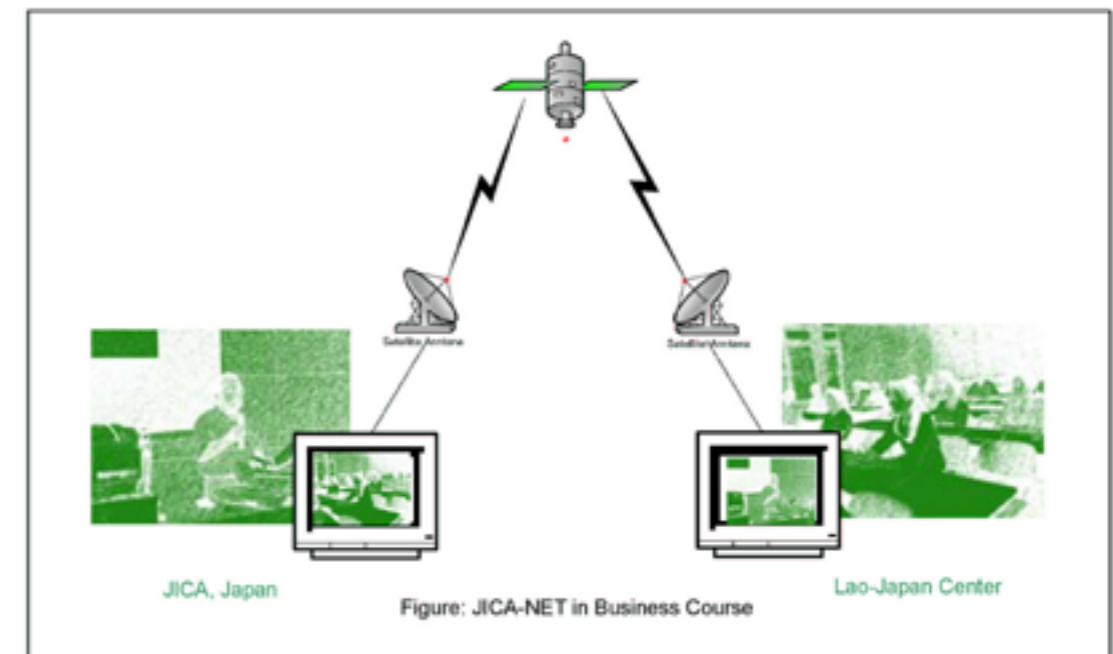
What's JICA-NET?

Introduction

JICA-NET is a high speed telecommunication infrastructure in Japan and some other Asian countries to be contributed to the people and society of the developing countries. Laos and Japan will be connected directly via an artificial satellite (INTELSAT) from October 2003. The speed of the communication is 512kbps, and it has sufficient capacity to send and receive real-time multimedia data.

Distance Learning System with JICA-NET

JICA-NET will be introduced to the Lao-Japan Center next October. This will be its first introduction to Lao PDR. The system has several applications such as Teleconference, Telemedicine and others. The Business Course of the Center intends to apply the JICA-NET for Distance Learning System. The following figure shows the Distance Learning System in the Business Course.



Curriculum/Schedule in Business Course with JICA-NET

17:30 to 20:00 (2.5 hours) on Every Friday

Date	Subjects
10/10/2003	Course Orientation and the Feature of Lao Economy
17/10/2003	Business Management
24/10/2003	Accounting
31/10/2003	Financial Analysis
07/11/2003	Financial Practice
14/11/2003	Experiences of Japanese SME
21/11/2003	Business Management and Marketing
28/11/2003	Technology Development
05/12/2003	Technology Development and Marketing
12/12/2003	Method of Making Business Plans
19/12/2003	Lecture by Japanese Entrepreneur
26/12/2003	Presentation of Business Plan by Participants

DVD/VCD/CD Players in Media Room

Five new DVD/VCD/CD players were located in the Media Room where visitors can enjoy them with some software available. The Center plans to upgrade multimedia facilities furthermore.



DVD/VCD/CD players in Media Room

'Prelude to the Future': Business Course Brochure Issued

A Business Course brochure, 'Prelude to the Future', was issued in August. The brochure provides useful and effective information on the course such as subjects and lecturers profiles. The intended target for the brochure are persons in charge of personnel management and staff training. The brochure is currently being distributed to both public and private sectors in Laos.



A Business Course participant with a brochure



Computer facilities in Media Room

Computer/Photo Copy Services

[Computer Services]

Visitors can use computers with Internet access and printing services in the Media Room.

Without classes conducted, same facilities are available also in Computer Training room.

Charge for Computers

- 60 kips per minute for members
(LJC Membership Cards are required)
- 100 kips per minute for others

Charge for Printer

- 300 kips per 1 page: A4 Size

[Photo Copy Services]

Available at the library reception.

Charge

- 200 kips per 1 page

For further information, please contact the library reception of the Lao-Japan Center.

Counterpart Training for a Clerical Staff Japan

On the 7th of July, Ms Bountoun Thammavongsa from the clerical staff of the Center, departed Laos to participate in a seven month training program on education in the Shizuoka Prefecture, Japan.

A Class of Origami, Japanese Paper-based Artwork

Following an Origami class last June, the Center will conduct a new class of Origami on the 20th of September.

Origami is one of the Japanese traditional artwork, called folding papers.



From the last Origami class

Business Course

■ Regular Course

1st Term 2003/2004 from the 15th of September

The 1st Term 2003/2004 of the Business Course will be started on the 15th of September. The course subjects will partially be upgraded. The application must be submitted by the 4th of September. The course subjects are as follows;

Fundamental Course

- 1) Introduction to Business Management
- 2) Principles of Marketing
- 3) General Accounting
- 4) Production Management
- 5) Organizational Behavior
- 6) International Trade
- 7) General Finance
- 8) Business Communication Skills

Advanced Course

- 1) Management Strategy
- 2) Marketing
- 3) Managerial Accounting
- 4) Asian and Lao Economies
- 5) Human Resource Management
- 6) Project Management
- 7) Corporate Finance
- 8) Information Management

Distance Learning System with JICA-NET

Distance Learning System with JICA-NET will commence from the 10th of October till the 26th of December, every Friday evening. See the Page 7 on this newsletter about the details.

■ Special Lecture

All participants of the Business Course are welcomed.

Marketing: Prof Yoshinobu Sato

Prof Yoshinobu Sato
University of Distribution Science, Japan
Scheduled on the 2nd and 5th of September

Video Show on Honda's Development of Four-wheeled Vehicles

On the 27th of September the Center plans to show a documentary on the development of four-wheeled vehicles implemented by 'Honda', Japan.

Honda is known as a motorbikes giant in Laos and Asian countries, but it tried to develop four-wheeled vehicles more than 30 years ago.

Japanese Language Course

■ Regular Course

Term 2003/2004 from the 29th of September

The new term 2003/2004, one year course of Japanese language, will be started on the 30th of September. Before starting the new term, the Japanese Language Course will held an opening ceremony and orientation program on the 29th of September. The detailed schedules are as follows;

Schedule before Starting

1 to 6 Sep.	Application
13 Sep.	Entrance Examination
17 Sep.	Result of Examination
17 to 20 Sep.	Interview
17 to 24 Sep.	Formalities/Payment
29 Sep.	Opening Ceremony/Orientation
30 Sep.	Start

Schedule of the Classes

BS1	13:00 to 15:30 on Sat.
B1	17:00 to 18:30 on Mon., Wed. and Thu.
UB1	13:00 to 14:30 on Mon., Wed. and Thu.
BS2a	9:00 to 11:30 on Sat.
BS2b	9:00 to 11:30 on Sat.
B2a	17:00 to 18:30 on Mon., Wed. and Thu.
B2b	18:45 to 20:15 on Mon., Wed. and Thu.
UB2	15:00 to 16:30 on Tue., Wed. and Fri.
B3a	17:00 to 18:30 on Tue., Thu. and Fri.
B3b	18:45 to 20:15 on Tue., Wed. and Fri.
Ia	17:45 to 20:25 on Mon. and Thu.
Ib	17:45 to 20:25 on Tue., Wed., Fri. and Sat.

Preparatory Course

There will be a final preparatory Japanese language course consisting of four classes which terminates on the 6th of September. The students are expected to pass the entrance examination held on the 13th of September.

Two Special Lecturers from Japan: Mr Takiguchi and Prof Takahashi

In August the Business Course invited two lecturers from Japan to deliver special lectures to the Course participants.

Mr Masaoki Takiguchi, President of Business Solution Co.,Ltd., Japan, conducted seven special lectures on Management Strategy. He taught how to analyze own management with well-defined methodology. His lectures were delivered on the 13th, 15th, 19th, 21st, 26th and the 29th of August, and was scheduled to end on the 3rd of September.

Professor Dr Yoshiaki Takahashi, Professor of Chuo University, Japan, conducted three special lectures on Human Resource Management. He introduced actual examples of Human Resource Management in a Japanese company and some from other countries. The lectures were delivered on the 18th, 20th and the 22nd of August.

The participants asked plenty of positive questions and learned many precise points from the extremely experienced business leader and the Japanese professor who has a wide range of research experience.



Prof Dr Yoshiaki Takahashi,
Professor of Chuo University, Japan



Mr Masaoki Takiguchi,
President of Business Solution Co.,Ltd., Japan

Two Intensive Courses for Lao School Teachers

The Business Course organizes two intensive courses for Lao school teachers.

One was a single month course for twenty teachers from the Technical Schools of Vientiane and Luang Prabang provinces. It was held from the 7th of July to the 12th of August, and was funded by DED, German Development Service. The second was a two weeks course for twenty teachers from Technical Schools and other organizations (Listed below), which ran from the 13th to the 26th of August and was funded by the Lao-Japan Center. Both courses were scheduled to run from 8:30 until 16:30 on weekdays.

The Business Course intends to organize such intensive courses constructively to respond to requests from those cannot participate in the regular course.

Schools of Participants from 13 to 26 August

- Department of Vocational & Higher Education
- Pakpasak Vocational School
- Technical School of Vientiane Province
- Technical School of Luang Prabang Province
- Technical School of Bolikhamxay Province
- Technical School of Savannakhet Province
- Technical School of Pakse
- Technical School of Khammouane Province



Ceremony of completion on 12 August for
intensive course from 7 July to 12 August



Ceremony of completion on 26 August for intensive course
from 13 July to 26 August

Tourist Guide Training in Japanese Language Course



Practical tourist guide training in That Luang

The Japanese Language Course organized a short-term training course for tourist guides from the 11th to the 26th of August.

Last year the course was organized for tourist guides working in Laos, but this year twelve participants, who had interests in the tourism industry, were selected from the regular Japanese Language Course.

After the lectures from Japanese teachers and a professional tourist guide, participants accompanied some Japanese expatriates to a few sight-seeing spots and later a restaurant in Vientiane.

After the practice all received certificates at the ceremony of completion.

Preparatory Japanese Language Course

Japanese Language Course organized a preparatory course for the public who wanted to attend the regular course which began on the 18th of June. The course instructed not only the reading and writing of Japanese, in a specific character known as *Hiragana*, but also pronunciation. The course terminated on the 6th of September and participants will take an entrance exam for the regular course.

Computer Course for NUOL Staff and Students

The 1st Term 2003 Computer Course for the University students started on the 21st of July. Following the course, the 4th Term 2003 Computer Course for the University staff started on the 28th of July.

There are two computer courses conducted; one is for the University students and the other is for the University staff.

The course aims at upgrading computer skills of both staff and students of the National University of Laos. The course for the staff will be finished on the 10th of September, while the course for the students ended on the 27th of August.

Counterpart Training for Japanese Language Course

On the 29th of June Ms Monephet Khanthavongsay, counterpart of the Japanese Language Course, resumed her duty in the Center after a ten month counterpart training program in Japan.

On the 25th of August Mr Sommixay Texo, counterpart of the Japanese Language Course, departed Laos to begin a ten month counterpart training program in Japan.

Ceremony of Completion; the 3rd Term Computer Course

The Center held a ceremony of completion for the 3rd Term 2003 Computer Course for the University staff, which terminated on the 16th of July. Thirty eight participants received certificates.



Ceremony of completion; the 3rd Term 2003
Computer Course for NUOL staff